

# CHAPTER THREE

## STATE ABSENTEE REGISTRATION AND VOTING PROCEDURES

# ALABAMA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. Read all instructions printed below and on the FPCA before completing and signing your application.

### FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)												
APPLICATION FOR STATE OF _____						COUNTY OF _____			CITY OR TOWNSHIP OF _____			§
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.												
<b>1. APPLICANT INFORMATION</b> (See instruction 1.)						<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See Instructions.)						
a. TYPED OR PRINTED NAME (Last, First, Middle Initial)						b. SEX   c. RACE						
d. DATE OF BIRTH						e. SOCIAL SECURITY NUMBER						
f. OTHER IDENTIFICATION NO. (passport, ID card)						<b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.)						
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.)						<b>8. AFFIRMATION BY APPLICANT</b>						
a. YEAR b. COUNTY, CITY, OR TOWNSHIP c. STATE d. VOTER REGISTRATION NO. (if known)						X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See Instructions)						
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.)						a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.						
b. NUMBER AND STREET (Do not use Post Office Box)						b. a U.S. citizen temporarily residing outside the U.S.						
c. CITY, TOWN OR VILLAGE						c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.						
d. STATE						d. other U.S. citizen residing outside the U.S.						
e. COUNTY OR PARISH						e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement.						
f. ZIP CODE (9 -digit, if known)						f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.						
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.)						g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.						
						h. The information on this form is true and complete.						
						i. SIGNATURE OF APPLICANT						
						j. DATE						
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See instructions.)						<b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b>						
						(If required by state law)						
						DATE SIGNED						
						M M D D Y Y						

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

## Application Instructions

Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.

**A.** You are requested to fill out this box. This data is requested from some states by the Department of Justice in their enforcement of the Voting Rights Act and the National Voter Registration Act. Enter the choice that best describes you from the following list: AI = American Indian or Alaskan Native; AP = Asian or Pacific Islander not Native Hawaiian; B = Black, not of Hispanic Origin; H = Hispanic; M = Multi-racial; NH = Native Hawaiian; W = White, not of Hispanic Origin; O = Other.

**B.** Your Social Security number is requested.

**C.** Do not leave blank. Enter not applicable if not applicable or if you are a first time voter.

**D.** Provide the complete street address of your Alabama voting residence. A post office box is not sufficient. If your address includes a rural route,

describe its location in Item 7. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station."

**E.** Print the complete address where you want your ballot sent - usually your current mailing address.

**F.** If you do not list a party affiliation, you cannot vote in primary elections. You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican) or write "none" in Item 6 of the FPCA. Political party affiliation is not required if only requesting absentee ballots for general elections.

**G.** Check ONE box.

**H.** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Alabama and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You may use a single FPCA to request ballots for the primary and primary run-off election. You must submit a separate FPCA for the general election or for any other election more than 30 days apart (for local, state and Federal offices).

To register and apply for an absentee ballot, send a completed FPCA to the Board of Registrars so that it arrives not later than 10 days before the election.

If you are registered and only wish to request an absentee ballot, send a completed FPCA to the absentee election manager so that it arrives not less than five days before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive by 5:00 p.m. on the day prior to the election.

Local absentee election managers begin mailing ballots 40 days before an election.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the *Federal Write-In Absentee Ballot*. See instruction in Chapter 2, page 12.

### D. Notary/Witness Requirement

**FPCA:** No notary or witness required.

**Ballot Return Envelope:** The absentee ballot return envelope contains an affidavit which must be sworn to before a commissioned officer, notary or other person authorized to administer oaths, or two witnesses (18 years or older).

## E. Electronic Transmission of FPCAs and Ballots

Alabama does not allow electronic transmission of the FPCA, the blank absentee ballot or the voted absentee ballot.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens and residents of Alabama, or overseas electors. The term “overseas elector” means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Alabama.

- persons employed or studying outside the U.S. (for local, state and Federal office ballots)
- spouses and dependents of the above (for local, state and Federal office ballots)
- overseas electors (for Federal office ballots only)

### B. Registering and Requesting an Absentee Ballot

You may use a single FPCA to request ballots for the primary and primary run-off election. You must submit a separate FPCA for the general election or for any other election more than 30 days apart.

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If you have not received your state ballot in a timely manner, use the *Federal Write-In Absentee Ballot*. See instructions in Chapter 2, page 12.

***Notify Your Local Election Official About Your Current Mailing Address***

## D. Notary/Witness Requirement

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## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. Bars to Registration and Voting

Persons convicted of a felony (unless civil rights restored), or judged mentally incompetent (unless disabilities removed) may not register or vote.

### B. Cancellation of Registration

Persons may be stricken from the voter list if they no longer possess the qualifications for voting.

### C. Action on Registration Requests

A registration certificate is sent.

### D. Action If Registration Is Denied

Persons denied registration may appeal to the circuit court. Consult a legal assistance officer or civilian counsel for assistance.

### E. Where To Send It

Mail the FPCA for registration to the Board of Registrars. Mail the FPCA request for an absentee ballot to the Absentee Election Manager. Both are located at the county of voting residence, as listed below.

County	County Seat	Zip Code
Autauga	134 N. Court St., Prattville	36067-3048
Baldwin	P.O. Box 1488, Bay Minette	36507-1488
Barbour	1 Court Square, Clayton	36016-3034
Bibb	455 Walnut St., Centreville	35042-2325
Blount	220 2nd Ave. E., Oneonta	35121-1747
Bullock	217 N. Prairie St., Union Springs	36089-1600
Butler	700 Court Sq., Greenville	36037-2308
Calhoun	1702 Noble St. Ste. 103, Anniston	36201-3841
Chambers	18 Alabama Ave. E., Lafayette	36862-1745
Cherokee	100 Main St., Centre	35960-1510
Chilton	500 2nd Ave. N., Clanton	35045-3421
Choctaw	117 S. Mulberry Ave., Ste. 9, Butler	36904-2557
Clarke	117 Court St., Grove Hill	36451-3294
Clay	P.O. Box 1120, Ashland	36251-1120
Cleburne	120 Vickory St. Ste. 207, Heflin	36264-1199
Coffee	2 County Complex, New Brockton	36351-9791
Colbert	201 N. Main St., Tuscumbia	35674-2060
Conecuh	P.O. Box 347, Evergreen	36401-0347
Coosa	P.O. Box 218, Rockford	35136-0218
Covington	1 Court Sq., Andalusia	36420-3913
Crenshaw	301 S. Glenwood Ave., Luverne	36049-2006
Cullman	500 2nd Ave. SW, Cullman	35055-4155
Dale	1 E. Court Sq., Ozark	36360-1443
Dallas	105 Lauderdale St., Selma	36701-4614
De Kalb	111 Grand Ave. SW Ste. 200, Ft. Payne	35967-1991
Elmore	P.O. Box 280, Wetumpka	36092-0005
Escambia	314 Belleville Ave., Brewton	36426-2015
Etowah	800 Forest Ave., Gadsden	35901-3663
Fayette	1030 1st Ave. NE, Fayette	35555-2603
Franklin	410 Jackson Ave. N., Russellville	35653-2363
Geneva	200 N. Commerce St., Geneva	36340-2002
Greene	400 Morrow Ave., Eutaw	35462-1109
Hale	1001 Main St., Greensboro	36744-1572
Henry	101 Court Sq. Ste A, Abbeville	36310-2135
Houston	462 N. Oates St., Dothan	36303-4537
Jackson	Courthouse, Scottsboro	35768
Jefferson	716 Richard Arrington Jr. Blvd. N. Birmingham	35203-0100
Lamar	P.O. Box 338, Vernon	35592-0338
Lauderdale	200 S. Court St., Florence	35630-5610
Lawrence	750 Main St. Ste 1, Moulton	35650-1553
Lee	219 S. 9th St., Opelika	36801-4926
Limestone	310 W. Washington St., Athens	35611-2597
Lowndes	P.O. Box 65, Hayneville	36040-0065
Macon	101 E. Northside St., Tuskegee	36083-1735
Madison	100 Northside Sq., Huntsville	35801-4800
Marengo	101 E. Coats Ave., Linden	36748-1500
Marion	132 Military St. S., Hamilton	35570-5570
Marshall	424 Blount Ave., Guntersville	35976-1102
Mobile	205 Government St., Mobile	36602-2613
Monroe	P.O. Box 8, Monroeville	36461-0008
Montgomery	100 S. Lawrence St., Montgomery	36104-4209
Morgan	302 Lee St. NE, Decatur	35601-1999
Perry	P.O. Box 478, Marion	36756-0478
Pickens	P.O. Box 460, Carrollton	35447-0460
Pike	P.O. Box 1147, Troy	36081-1147
Randolph	P.O. Box 249, Wedowee	36278-0249
Russell	501 14th St., Phenix City	36867-5142
St. Clair	129 5th Ave., Ashville	35953-3231
Shelby	P.O. Box 467, Columbiana	35051-0467
Sumter	P.O. Box 70, Livingston	35470-0070
Talladega	P.O. Box 755, Talladega	35161-0755
Tallapoosa	125 N. Broadnax St., Dadeville	36853-1318
Tuscaloosa	714 Greensboro Ave., Tuscaloosa	35401-1859
Walker	1801 3rd Ave. S., Jasper	35501-5374
Washington	P.O. Box 146, Chatom	36518-0146
Wilcox	100 Broad St., Camden	36726-1756
Winston	P.O. Box 147, Double Springs	35553-0147

***Our Nation. Our Future. Our Choices. Vote***

by William J. Hayes, Daleville, Alabama

